



Australian Government

Australian Skills Quality Authority

REPORT

Audit report: Victorian Aboriginal Community Controlled Health Organisation Inc.

RTO number:	20739
CRICOS number:	N/A
Date/s of audit:	15 January 2020
Date report created:	16 January 2020

Organisation details

Organisation's legal name:	Victorian Aboriginal Community Controlled Health Organisation Inc.
Trading name/s:	Victorian Aboriginal Community Controlled Health Organisation Inc.
RTO number:	20739
CRICOS number:	N/A

Audit team

Lead auditor:	Terence Bowden
Auditor/s:	N/A

Audit details

Application number/s:	N/A
Audit number/s:	AUDREC0010090
Audit reason/s:	Compliance Monitoring
Address of site/s visited:	17-23 Sackville Street Collingwood VIC 3066 Australia
Date/s of audit:	15 Jan 2020
Organisation's contact for audit:	Trevor Pearce CEO trevorp@vaccho.org.au 03 94119411

Original finding at time of audit

Audit finding: Compliant

Report completed by: Terence Bowden

Practice	Standards for RTOs	Finding
Support and Progression	1.7	Compliant
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13	Compliant

*Indicates a non-compliant clause

Background

Summary of organisation and management structure:

- The Victorian Aboriginal Community Controlled Health Organisation Inc. (VACCHO) was established in 1996. VACCHO is the peak Aboriginal health body representing 100% of Aboriginal Community Controlled Health Organisations (ACCHOs) in Victoria. The role of VACCHO is to build the capacity of its membership and to advocate for issues on their behalf.
- VACCHO became a registered training organisation on 12 November 1999. Its current registration end date is 30 November 2016.
- VACCHO organisational structure consists of four departments known as 'units'. These are Corporate Services, Research & Policy, Population Health & Sector Development and Education & Training, of which the RTO forms part.
- Mr Trevor Pearce is Director of the Education and Training Unit and Chief Executive Officer. Mr Pearce is supported by Dean Duncan, Executive Manager of the Education and Training Unit, and Elizabeth Neesham, RTO Manager.

Scope of organisation's registration:

- *BSB30115 Certificate III in Business*
- *BSB40515 Certificate IV in Business Administration*
- *BSB41015 Certificate IV in Human Resources*
- *BSB42015 Certificate IV in Leadership and Management*
- *CHC51015 Diploma of Counselling*
- *HLT30113 Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care*
- *HLT40113 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care*
- *HLT40213 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice*
- *HLT50113 Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care*
- *HLT57715 Diploma of Practice Management.*

Suburb and state of all delivery sites:

- 17-23 Sackville Street Collingwood VIC 3066.

Third party usage:

- The organisation does not have any agreements with third parties.

Core clients/target groups:

- Over 95% of our students identify as being of Aboriginal and/or Torres Strait Islander descent.

Training Revenue (Funded or fee for service):

- Government funded.

Total number of current enrolments in the organisation:

- As of December 18 of 2019, there are 48 enrolments.

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided directly by Victorian Aboriginal Community Controlled Health Organisation Inc. to ASQA.
- Existing information and records held by ASQA concerning Victorian Aboriginal Community Controlled Health Organisation Inc..
- Information provided to ASQA's auditors and documentation reviewed during the site audit of Victorian Aboriginal Community Controlled Health Organisation Inc. conducted on 15 January 2020.
- Other publicly available information - including but not limited to, information published on the organisation's and third-party websites.

Audit Sample

Training Products	Mode/s of delivery/assessment*	Current enrolments
<i>BSB40515 Certificate IV in Business Administration</i>	Face to face	1
<i>HLT30113 Certificate III in Aboriginal and/or Torres Strait Islander Primary Health Care</i>	Face to face	5
<i>HLT50113 Diploma of Aboriginal and/or Torres Strait Islander Primary Health Care</i>	Face to face	5
<i>HLT40213 Certificate IV in Aboriginal and/or Torres Strait Islander Primary Health Care Practice</i>	Face to face	49

*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

Interviewees

Name	Position	Training products
Dean Duncan	Executive Manager of the Education and Training Unit	N/A
Elizabeth Neesham	RTO Manager	N/A

About this Report

This report details findings against the *Standards for Registered Training Organisations (RTOs) 2015* (Standards for RTOs). If non-compliance has been identified, this report describes evidence of the non-compliance.

Where non-compliance has been identified, the Registered Training Organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.