



Position Description

Title:	Senior Project Manager – Aboriginal Family Centred AOD Model of Care for Victoria (Wotha daborra)
Unit:	Education & Training Unit
Salary:	\$150,000 - \$165,000 per annum, plus superannuation VACCHO offers attractive salary packaging options
Reports To:	Chairperson of the Koori AOD Withdrawal and Rehabilitation Consortia
Employment Status:	Full-time three-year maximum term (with possibility of extension) Aboriginal and/or Torres Strait Islander identified position
Location:	17-23 Sackville Street, Collingwood 3066

Aboriginal Family Centred (strengthening and healing) AOD Model for Victoria Overview

The Consortia designed the proposed Aboriginal Family Centred (strengthening and healing) AOD Model for Victoria as a response to the failings of the current AOD system and programs, to address the impact AOD misuse on Aboriginal people, families and communities.

The Vision

“Inspire and empower Aboriginal families and communities to live free of the harmful effects of alcohol and other drugs.”

Role Overview

The purpose of the role is to work strategically and operationally with key stakeholders (Aboriginal communities, ACCOs, AOD service providers and representatives from the Victorian and Australian governments) to support the roll-out of the Aboriginal Family Centred AOD Model of Care for Victoria in the Loddon Mallee and Hume regions.

Key Responsibilities

1. Establishing and supporting program governance, including providing secretariat support to the Consortia.
2. Working with the Working Group (Consortia, governments and clinical experts) established to secure funding and resourcing for the model.
3. Managing stakeholder and community engagement.
4. Advocacy with government (Victorian and Commonwealth) around funding and resourcing for the model.
5. Managing relationships with the three ACCOs who will roll out the model (pilots).
6. Managing relationships with the Australian and Victorian government departments who are contributing to the funding of the model, including: DHHS, Dept. of Justice, Housing Victoria, Department of the Prime Minister and Cabinet, etc.
7. Exploring options and legal requirements for contracting residential withdrawal services, and supporting the participating ACCOs to secure contracts with withdrawal services.
8. Further develop the proposed Service Model, including agreed program standards, program design, risk management, reporting, etc. This will include engaging with Odyssey House, YSAS and other experienced providers.
9. Oversight of the development and documentation of a clinical treatment and cultural framework for the Model which incorporates: evidence based AOD treatments, Aboriginal models of care such as the Balit Murrup SEWB Framework and embeds Aboriginal culture practices, including spirituality, into all aspects of service provision.
10. Supporting the roll-out of the Model in the three existing locations
11. Advocacy to secure funding for the establishment of the new purpose-built facility (capital works, contracting withdrawal services, etc.).
12. Day-to-day support of the ACCOs participating in the pilots.
13. Overseeing the development and roll-out of the Workforce Strategy.
14. Working with Aboriginal Housing Victoria, housing providers (ACCO and mainstream) and Housing Victoria to develop the transitional housing strategy to support the Model.
15. Oversight of the design of an evaluation framework and approach, and engage an evaluator

Compliance with VACCHO Standards

- VACCHO is an equal opportunity employer and strongly encourages Aboriginal and Torres Strait to apply for all positions advertised (*Equal Opportunity Act 2010*)
- VACCHO requires all employees to comply with all work health and safety rules, regulations and relevant Codes of Practice (*Victorian Occupational Health and Safety Act 2004*)
- VACCHO requires employees to understand the requirements of quality systems and continuous improvement (*ISO 9001*)
- VACCHO requires employees to adhere to a *Code of Conduct*, including commitment to confidentiality and conflict of interest declarations

Employment Related Information

- A National Police Records Check is required as a condition of employment.
- A current Working with Children Check is requirement of this role
- A current Victorian Drivers Licence is a requirement of this role
- Regular travel within Victoria is a requirement of this role

Key Selection Criteria

This is an Aboriginal Designated Position, classified under 'special measures' of section 12 of the Equal Opportunity Act 2010. Only Aboriginal and/or Torres Strait Islander people are eligible to apply.

- Demonstrated understanding of, and commitment to Victorian Aboriginal culture and a commitment to the concept and practice of Aboriginal community control and self-determination
- Demonstrated understanding of historical and contemporary issues that affect Aboriginal and Torres Strait Islander people in Australian society
- Demonstrated project management skills at a senior level and proven track record of successful project delivery
- Extensive knowledge of the Victorian AOD and Mental Health Sectors in Victoria
- Extensive experience managing relationships with Australian and Victorian government department and other key stakeholders
- Demonstrated experience of working effectively with the ACCOs in Victoria, including VACCHO
- Comprehensive knowledge of Aboriginal culture

Desirable

- Certificate IV in AOD